

DEC 6 2017

Approved

<b>Rocoe's Smokehouse Catering Agreement</b>			
<b>Event</b>	Johnson County Christmas Party	<b>Guests</b>	400
<b>Contact Name</b>	Kayla Rutherford	<b>Date</b>	12/9/17
<b>Venue</b>	Cleburne HS Cafeteria	<b>Serve Time</b>	6:00 PM
<b>Address</b>	1501 Harlin Dr, Cleburne, TX 76033	<b>Arrive Time</b>	4:30 PM
<b>WHAT YOU GET!</b>			
<b>Basic Catering</b>	Self-serve, all-you-can-eat sliced brisket, pulled pork, smoked chicken breast, smoked sausage, potato salad, coleslaw, BBQ pinto beans, iced tea, sweet tea, relishes, bread, and disposable cutlery, plates and cups, and ice.	\$	10.00
<b>Desserts</b>	Peach Cobbler and Banana Pudding Dessert Mix	\$	2.00
<b>Total per person</b>		\$	12.00
<b>Total price</b>		\$	4,800.00
<b>Tax</b>	Exempt	\$	-
<b>Total price with Tax</b>		\$	<b>4,800.00</b>
<b>What you need to Know!</b>			
<b>Payment</b>	Payment for your event is due the day of the event. We require a credit card number that we will hold in a secure, encrypted file and charge the day of your event.		
<b>Guest count</b>	Final Guest Count is due two (2) days prior to the event date.		
<b>Party crashers</b>	If extra people show up, DON'T PANIC, we bring a lot of food and should be able to handle an extra 10% to 20% with no problem. We will add the additional guests to the total head count and charge accordingly.		
<b>No shows</b>	If fewer guests attend than expected, Roscoe's will discount the bill no more than 10% of the total original guest count. For example, if 100 guests are expected, and 60 actually attend, we would have to charge for a minimum of 90 guests to cover our food and labor costs.		
<b>Payment Method</b>	Roscoe's accepts cash payments, business checks, or credit cards. Payments by personal check are due seven business days before the event date.		
<b>Tips</b>	Gratuity is not included in the catering price but is appreciated. If you would like to add a tip, 10% to 20% of the total price is common. Any gratuity will go directly to the service staff.		
<b>Left Overs</b>	Because of the all-you-can-eat nature of our caterings, Roscoe's brings a large amount of extra food to every event. We will leave a sizable amount of leftovers at every catering, but bring most of the extra food with us when we leave. To be clear, the client is paying for 1 hour of all-you-can-eat service, not for all the food we bring.		
<b>Serve Time</b>	Roscoe's agrees to serve for approximately one hour. Our goal is to get all customers through the line in 30 minutes, and have an additional 30 minutes for guests to get seconds and thirds. Additional serve time will be billed at \$50 per hour to cover our costs. Your event is important to us and we will NEVER stop service before your guests are served and happy.		
<b>Service Type</b>	Roscoe's catering is self-serve buffet-style. We do not provide table service or bus tables. We are happy to work with outside wait staff provided by the customer, but may have to charge additional fees in some cases.		
<b>Cancellation</b>	Roscoe's requires two (2) days of notice for any cancellation. If cancelled less than 48 hours before the event date and time, we reserve the right to charge the Total price described above.		
<b>Space Required</b>	Ideally, we would like a 10' by 20' area for every line. If space is a concern, please let us know ahead of time and we will adapt to what is available.		
<b>Notes and Special Instructions</b>	We are Chargeing for 400 Guests but will also bring enough food to feed an additional 90 children under 10 at no charge.		